

## CISS Service Referral

Once completed please email to: [CHCP.carersinfo@nhs.net](mailto:CHCP.carersinfo@nhs.net)

### Carer's Details

<b>Title</b>		<b>Date of Birth</b>	
<b>First Name</b>		<b>Surname</b>	
<b>Full Address</b>			
		<b>Post Code</b>	
<b>Mobile Number</b>		<b>Contact N<sup>o</sup>.</b>	
<b>Email Address</b>			
<b>Would you like to receive the CISS Newsletter via Email?</b>			<b>Yes</b>
			<b>No</b>
<b>Are you happy for CISS to contact you on the details you have provided?</b>			<b>Yes</b>
			<b>No</b>
<b>If yes, when is the best time for you to be contacted?</b>			

### Referring Service

<b>Referral Date</b>			
<b>Name of Worker</b>			
<b>Organisation</b>			
<b>Email Address</b>			
<b>Reason for Referral</b>			
<b>How soon would you rate the priority of the Carer receiving support, advice and information from our service?</b>			
<b>High Priority</b>	<b>Medium Priority</b>	<b>Low Priority</b>	
<b>Has the carer given you consent to contact the CISS service?</b>			<b>Yes</b>
			<b>No</b>
<b>Would you like feedback?</b>			<b>Yes</b>
			<b>No</b>

Put Liquid Logic Number on Outlook Appt.		Primary Support Reason added – Blue CARER	
Create Contact (Green C)		Add Case Note with Appt. details and notify CSW – use LL Template	